

P2 Energy Solutions Product Training **Monday, October 26 – Tuesday, October 27, 2009**

The P2 Energy Solutions training program offers interactive and hands-on computer classes in oil and gas industry fundamentals and our newest applications and releases, providing you with opportunities to increase your proficiency with our software and underlying industry knowledge. Plan on arriving in Orlando early in the week and choose from ten classes that target a variety of experience levels, from new users to managers, power users and system administrators. Each class also qualifies for professional credits.

Interactive Oil and Gas Fundamentals

This unique two-day industry fundamentals class uses interactive training to teach core industry concepts. Students gain an overview of oil and gas concepts, history and terminology, including exploration, leasing, division orders, drilling, accounting, production reporting and marketing for an exploration and production company. Concepts are taught in the context of integrated, asset life cycle and reinforced with hands-on activities, demonstrations and short videos demonstrating the technology, science, legal and financial aspects of the industry. Topics covered were chosen to help “close the gaps” that arise from a lack of experience in one of the areas of the industry, and this course was designed specifically for all users of P2 Energy Solutions software.

Oil and Gas Fundamentals Class Fee

Two-day Interactive class: \$1,000 (\$900 Early Bird rate - register by September 11th)

Product Training Classes

Nine P2 Energy Solutions software application classes for Enterprise Land and Excalibur offer teaching labs with networked computers for students and teachers. Hands-on exercises simulate office experiences with our software to accelerate learning and reinforce learning objectives. Please see individual course abstracts beginning on the following page for complete course descriptions, including class dates and times.

Product Training Class Fees

Half-day Hands-on class: \$575 (\$375 Early Bird rate - register by September 11th)

Full day Hands-on class: \$825 (\$625 Early Bird rate - register by September 11th)

Register Early and Save!

Reserve your seat by the Early Bird Registration Deadline, September 11th to take advantage of greatly reduced class fees. Your class fee includes a continental breakfast, luncheon buffet, and morning and afternoon breaks.

Training Registration Deadline

Registration for training classes closes October 2nd. We regret that we cannot accept registrations after Oct 2nd, due to timelines for PC rentals, classroom setup and materials production.

Product Training Cancellation and Substitution Policy

In the event that you must cancel your registration for the product training classes, please notify us by e-mail at tmetoyer@p2es.com. You will receive a full refund if you cancel on or before September 11, 2009. Between September 11 and October 5th, a 50 percent refund will be given. After October 5th, no refunds will be given unless extenuating circumstances warrant. We will not issue refunds for no-shows. We accept substitutions only if you notify us in writing prior to the conference. Cancellation and substitution requests for product training classes should be sent to Torrye Metoyer at tmetoyer@p2es.com or fax to (713) 918-8624.

Product Training Daily Schedule

7:30 am – 8:15 pm	Conference Registration & Continental Breakfast
8:15 am – 11:50 am	Classes
11:50 am – 1:00 pm	Buffet Luncheon
1:00 pm – 4:30 pm	Classes

Product Training Course Abstracts, Monday, October 26

Basic reporting with Adhoc Query Monday October 26, 8:15 am – 4:30 pm

Class Prerequisites

There are no prerequisites for this class.

Class Length

Full-day

Course Description

Why limit yourself to standard Excalibur reports when one day of training will allow you to create your own customized reports? Following our “More for Less” theme, save time by viewing exactly the data you need to see with real-time user prompting. Save time and money by creating these reports yourself! Adhoc Query is Excalibur’s user-friendly, point-and-click native report-generating tool. This class is designed for all Excalibur users and introduces new Excalibur reporters to Adhoc Query. Attendees will learn how to create basic queries from the Excalibur files and output the reports to their PC screen, Microsoft Excel, Word, printer or Internet browser. Students will experience how easy it is to create reports with data sequencing, specific selection criteria, run-time user prompting, calculations for totals and subtotals and how to apply custom formatting and security to your report.

Course Agenda

- Create reports with data sorting
- Create reports with selection criteria and run-time prompts
- Add grouping, totals and subtotals
- Apply custom formatting and security
- Export report data to RM system, PDF, HTML, MS Excel or Word

■ Level	Beginner
■ Product	Excalibur

Beyond the Basics: Using Excel with Adhoc Query Land Reports

Monday October 26, 8:15 am – 4:30 pm

Class Prerequisites

We recommend this course for those who have experience using the Excalibur Land and Microsoft Excel.

Class Length

Full-day

Course Description

Designed for Excalibur Land users, this class focuses on Adhoc Query reporting in LLR, LLC and LDO, and covers tips and tricks available once the data is in Excel. After covering the basics of the Adhoc Query tool, including data selection, sorting and formatting, students learn how to create more advanced queries from the Land files and explore a variety of report output options.

A key focus of this class is to work with Adhoc Query data in Excel. . In the spirit of this year's conference theme to "Achieve More for Less," we explore how to better utilize and analyze data once it is in Excel, and cover Excel functionality and formulas that apply. An important part of the class is to learn methods for taking data from Excalibur to Excel, as well as taking data from Excel back to Excalibur. A sample of custom Land reports will be provided in this class for LLR, LDO and Financials. We will also review some standard Excalibur reports and cover the steps you need to add custom Adhoc Query reports to your Land menus.

Course Agenda

- Create Reports with data sorting, selection criteria and run-time prompts
- Add grouping, totals, subtotals, custom formatting and security
- Export report data to Excel, Word, PDF, HTML, Excalibur Report Manager
- Review standard reports, custom reports in other tools, and learn how to convert custom reports on your system to Adhoc queries
- Work with query results in Excel
 - Text import wizard
 - Excel basics (copy, paste, paste special – values and operations, insert rows and columns, formatting cells, sorting and when NOT to sort)
- Excel tools and functions (SUM versus ROUND, CONCATENATE, COUNT, TRUNCATE, VLOOKUP, IF)
- Manipulate data in Excel (text to columns, subtotals and filters)
- Import Excel data to Excalibur (build a list, EDI uploads)

■ **Level** Intermediate
■ **Product** Excalibur

Excalibur Report Studio (ERS) with Crystal Reports

Monday October 26, 8:15 am – 4:30 pm

Class Prerequisites

There are no prerequisites for this class; however, an Adhoc Query background may be helpful.

Class Length

Full-day

Course Description

Business Intelligence reporting has never been so necessary in today's economy. Excalibur Report Studio with Crystal Reports is the best way to gain the most information from your real-time Excalibur data, with all of the power of Crystal Reports at your fingertips. In this class we cover customer-requested enhancements to ERS, including pass-through prompting, task chaining for scheduled reports, as well as alternate access lookups to get prompt responses. This hands-on class introduces you to concepts and functions of the ERS Developer, Crystal Reports Developer, ERS Run-time, and ERS Scheduler software. Attendees will experience how easy it is to create a report definition with user prompting in the ERS point-and-click environment, link the definition with a formatted Crystal Reports view, run multiple views to retrieve Excalibur data, and schedule a report to run at a predetermined time. You will gain hands-on experience with each part of the ERS workflow, using the ERS Developer, Crystal Reports Developer, ERS Runtime, and ERS Scheduler applications. Take this class if you would like to obtain a full picture of ERS and what it can offer your company, or if you are a potential ERS power user or administrator.

Course Agenda

- ERS design and concepts
- Create the report definition (ERS Developer)
- Format the report output (Crystal Reports Developer)
- Create report views (Join ERS Report Definition and CR Report Format)
- Execute reports (ERS Run-time)
- Advanced reporting: multi-statement reports, saving unique, selecting from other Excalibur files (SAM125 – file translates)

■ **Level** Advanced , Intermediate
■ **Product** Excalibur

UniQuery for Power Users

Monday October 26, 8:15 am – 4:30 pm

Class Prerequisites

There are no prerequisites for this class; however, experience with Adhoc Query may be helpful.

Class Length

Full day

Course Description

This class teaches the command line reporting language (UniQuery) that is behind the Adhoc Query point-and-click user interface, and how to create UniQuery reports at TCL. Attendees will learn how to sort and select data, add calculations, work with multivalued data and build UniQuery statements with custom formatting, headings, footings and run-time prompting. This class also covers some basic SAVED lists and TCL commands for viewing dictionaries and data items.

We recommend this course for those who have taken Basic or Advanced Adhoc Query and now want to learn Adhoc Query's underlying command language. We also recommend it for those who need a UniQuery refresher course before taking Creating Excalibur Dictionaries or Excalibur Report Studio (ERS).

Course Agenda

- Description and features of UniQuery
- Database concepts and terms
- UniQuery statement structure
- Building UniQuery statements
- List processing
- Advanced UniQuery statements with custom headings and prompting
- Multivalued and multi-subvalued attributes

■ **Level** Intermediate
■ **Product** Excalibur

8:15 am-4:30 pm

Oil and Gas Fundamentals: Production, Land, Accounting, Marketing

Monday, October 26 – Tuesday, October 27
8:15 am – 4:30 pm

Class Date

Monday, 10/26

Tuesday, 10/27

Class Length

Two days

Class Prerequisites

There are no prerequisites for this class.

Course Description

This unique two-day industry fundamentals class uses interactive training to teach core industry concepts. Students gain an overview of oil and gas concepts, history and terminology, including exploration, leasing, division orders, drilling, accounting, production reporting and marketing for an exploration and production company. Concepts are taught in the context of integrated, asset life cycle and reinforced with hands-on activities, demonstrations and short videos demonstrating the technology, science, legal and financial aspects of the industry. Class topics were chosen to help “close the gaps” that arise from a lack of experience in one of the areas of the industry, and designed specifically for all users of P2 Energy Solutions software. This class is taught by a team of four teachers with expertise and industry experience in each content area.

Course Agenda

- Brief history of the oil and gas industry
- Prospect generation and geology
 - Science and technology (hydrocarbons, geology, seismic, borehole logging, geochemistry)
 - Prospects
- Land
 - The basics (land ownership, legal descriptions and conveyances)
 - The lease (history, lease forms, obligations, terminology, agreements)
 - Ownership (types of interest, interest calculations, ownership changes)
- Drilling and completion
 - Types of rigs, vertical and horizontal wells
 - A day in the life of a rig
 - Completion and life of a well
 - Life of a field
- Production management and regulatory reporting
- Introduction to oil and gas accounting
 - Industry concepts, accounting concepts, accounting and financial reporting
 - Revenue accounting and regulatory reporting
 - JIB, AFE, AM, depreciations and depletions
- Oil and gas marketing
 - Natural gas industry in U.S., Supply and consumption
 - Natural gas gathering and processing plants
 - Marketing and selling natural gas
 - Imbalances on transportation agreement
 - How gas prices are determined
 - Crude oil marketing and products; stocks

■ Level	All
■ Product	All

Product Training Course Abstracts, Tuesday, October 27

Acquisitions/Divestitures Due Diligence and Conversion Tools Tuesday October 27, 8:15 am – 4:30 pm

Class Prerequisites

There are no prerequisites for this class.

Class Length

Full-day

Course Description

We bought it, sold it ... now what? Our industry is in a constant cycle of acquisitions and divestitures happening so quickly it seems impossible to maintain control. This session will provide you with some guidelines on what to look for when you are making an acquisition and how to incorporate the newly acquired data into Excalibur in a timely and cost-efficient manner. The workshop will provide suggested check lists for acquisition title, data due diligence and divestiture data extracts. We will identify the types of analysis the client can do pre-conversion to expedite the project and contain costs. We will display and discuss examples of data testing guidelines for converted Excalibur master files. The use of Excalibur's reporting tools to create extracts to migrate information for export into Access data base, Excel spreadsheets, ASCII flat files for divestitures will be demonstrated.

Whether you company's latest acquisition is from a different software or from Excalibur, we will help you with what to do, when to do it, and how to ask for help.

Course Agenda

- Data conversion guidelines for acquisition discovery
- Project management and efficiencies for incorporation of new data
- Acquisition title, data due diligence and divestiture data extract check lists
- Pre-conversion analysis for cost containment and project timeline
- Data testing guidelines and examples
- Reporting tools demonstrations: creation of extracts for migrating into Access, Excel spreadsheets, and ASCII flat files for divestitures

■ **Level** All
■ **Product** Excalibur

Creating Excalibur Dictionaries

Tuesday October 27, 8:15 am – 4:30 pm

Class Prerequisites

We recommend that you take UniQuery for power users before taking this course.

Class Length

Full-day

Course Description

In this economy's emphasis on achieving more for less, why not learn how to create your company's custom Excalibur dictionaries in-house? This class enables Excalibur users to understand and create commonly-used types of interpretative dictionary items (known as I-Descriptors) in the Excalibur files. The Creating Dictionaries class is designed for those who want to be able to develop their own custom translations, calculations and other formulas in the Excalibur files for use with Adhoc Query, UniQuery, or ERS reports. We also recommend this class for users who simply want to better understand and interpret existing dictionaries in the Excalibur financial, land, and production files. Students will create dictionaries in group exercises with the opportunity to create formulas with common applications to their own work situation.

Course Agenda

- Elements of a dictionary record
- Elements of an I-Descriptor formula
- Create dictionary items program (SAM125)
- I-Descriptor formulas: conversions, calculations, concatenates and extracts, translates, conditional, multivalued and nested

■ Level	Advanced
■ Product	Excalibur

Enterprise Land Data Model and Data Integration

Tuesday October 27, 8:15 am – 4:30 pm

Class Prerequisites

Attendees should have knowledge of TLS 5.0 database structure.

Class Length

Full-day

Course description

One key to successfully and efficiently implementing Enterprise Land (EL) is to understand the data model that supports the application. This course discusses the new EL data model and how it differs from the TLS 5.0 data model. We address how the data in the TLS 5.0 database will be migrated to Enterprise Land. Class work will include analyzing the data migration scripts and the steps that will be taken to move the data, as well as the data constraints in the scripts. This class is designed for TLS database/application administrators.

Course Agenda

- Enterprise Land data model
 - Introduce EL data model
 - Compare EL against the existing TLS 5.0 data model
- Enterprise Land data migration
 - Understand the data migration scripts
 - Learn the order of script processing for best results
 - Address other related data migration issues

■ Level	Intermediate
■ Product	Enterprise Land

Advanced reporting with Adhoc Query

Tuesday October 27, 8:15 am – 11:50 am

Class Prerequisites

We recommend that you take Basic Adhoc Query before taking this class.

Class Length

Half-day, Morning

Course Description

Would you like to be able to create advanced Adhoc Query reports in-house? In the spirit of this year's conference theme to "Achieve More for Less," this class covers advanced Adhoc Query topics that will allow you to create more complex reports with Excalibur data. You will learn how easy it is to create multi-sentence queries with list processing and file indexes, create labels and advanced custom headings, and use TCL commands to increase your knowledge of the Excalibur files and data. You will also learn some advanced calculations and examine sample reports used by Excalibur clients. Hands-on exercises allow you to create each new report component and gain experience that you can take back to work and apply to your reporting tasks.

Course Agenda

- List processing
- File indexes
- Create labels
- Advanced custom headings
- Extended command line (TCL) commands and utilities
- Advanced calculations

■ **Level** Advanced , Intermediate

■ **Product** Excalibur

Excalibur Spreadsheet Interface (ESI) with Excel (Financial Subroutines)

Tuesday October 27, 1:00 pm – 4:30 pm

Class Prerequisites

We recommend that you have some experience using both Excalibur and Microsoft Excel before taking this class.

Class Length

Half-day, Afternoon

Course Description

This class features the newest enhancement to Financial Subroutines, using UniObjects with Microsoft Office 2007. While the basic formulas remain the same, data handling has been streamlined. Use of the Access database is now optional. UniODBC connection, set up and configuration has been eliminated. This class demonstrates the use of Excel as a very powerful reporting tool for the oil and gas industry. Attendees learn how to use the Excalibur financial subroutines to retrieve data from Excalibur while working in Excel, and how to share data results between users. Topics covered include interface setup, function capabilities, syntax and how to execute functions. Through hands-on exercises you will learn how easy it is to set up spreadsheets using Excalibur data and use the drill-down functionality.

Course Agenda

- Overview of features and functions
- Preliminary processes
- Functions: syntax and examples (AFE_AMT, ALED_AMT, CC_AMT, etc.)
- Drilldown function
- Custom queries

■ **Level** Intermediate
■ **Product** Excalibur